

# By Design

## Advanced Application

Personal Information

DATE: \_\_\_\_\_

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

School Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

**ADVANCED STUDENTS:** Please read the details, and concisely complete the following questions on a separate sheet of paper.

- ◆ **Eligibility:** Any student who has successfully completed the By Design ten-week introduction to book arts class. Students must be enrolled in high school or have graduated from high school within the past 3 months.
  - ◆ **Cost:** Advanced By Design is offered at **no cost to you!** (Your fees, stipends, and other expenses are paid for by a Surdna Foundation grant and other generous MCBA donations).
  - ◆ **Benefits:** Advanced students have access to MCBA's studios during open-studio hours. Students will be paired with an artist mentor whom they will work with for the 3-month session. All advanced artists participate in the Annual By Design Exhibition!
  - ◆ **Hours:** Advanced By Design classes will have a regular meeting time once each week for 2 1/2 hours. Advanced participants will be required to work in the MCBA studios for at least **an additional 2 1/2 hours each week.** This time can be spent working on independent projects or attending guest artist workshops.
  - ◆ **Mentors:** Advanced artists will also spend **at least 4 hours each month with your selected mentors.**
  - ◆ **Money:** Advanced artists **are rewarded with a \$75 dollar stipend** that can be spent on materials. (But be careful! Deductions are taken from this stipend if you do not attend required meetings, or if you do not meet your self-set deadlines.)
1. Write a short essay describing your goals for advanced By Design. Include technical and conceptual skills you will need to acquire in order to complete this project.
  2. If you are accepted to advanced By Design you will be paired with a mentor who will help guide you through completion of your project. Please articulate, in one or two paragraphs, what skills and personal characteristics you would like in a mentor. If you have been in advanced By Design and would like to continue working with a past mentor, please state why.
  3. Advanced By Design requires a large time commitment and the ability to work independently. Will you be able to commit to a minimum of 5 hours of studio time per week here at MCBA? Describe how and why you are prepared to work independently in advanced By Design?

**Submit forms and essays to:**

Anna Tsantir, Teen Programs, at MCBA

Promptly after I receive your forms, I will call you to set up an informal interview.

**Minnesota Center For Book Arts, 1011 Washington Ave S, Suite 100, Minneapolis, Minnesota, 55415**

# Prospective Advanced Student Evaluation

By Design

Student \_\_\_\_\_

Please include this with your application. Advanced artists are expected to work very independently. This will help you evaluate your own art-making process and will also provide your mentors and I with information that will help us better guide you.

We will review this evaluation in your interview.

## STUDIO/ART WORK:

	Below Standard		Marginal		Average	Above Average		Very Good	Outstanding	
	1	2	3	4	5	6	7	8	9	10
<b>Technique/Craft Development</b>	1	2	3	4	5	6	7	8	9	10
<b>Creativity: Idea Generation</b>	1	2	3	4	5	6	7	8	9	10
<b>Idea/Concept Development</b>	1	2	3	4	5	6	7	8	9	10
<b>Exploration and Expansion of Materials/Techniques</b>	1	2	3	4	5	6	7	8	9	10
<b>Progress and Effort</b>	1	2	3	4	5	6	7	8	9	10
<b>Completion of Assignments</b>	1	2	3	4	5	6	7	8	9	10
<b>Other _____</b>	1	2	3	4	5	6	7	8	9	10

## ATTENDANCE AND PARTICIPATION:

	Below Standard		Marginal		Average	Above Average		Very Good	Outstanding	
	1	2	3	4	5	6	7	8	9	10
<b>Attendance</b> To class and/or mentor meetings	1	2	3	4	5	6	7	8	9	10
<b>Participation</b>	1	2	3	4	5	6	7	8	9	10
<b>Preparedness</b>	1	2	3	4	5	6	7	8	9	10
<b>Collaboration</b>	1	2	3	4	5	6	7	8	9	10

Comments:

Minnesota Center for Book Arts By Design Program  
Advanced: Student Responsibilities

1. Create! Work 5 hours each week in the MCBA studios. This will include mandatory training in studio equipment and techniques, a **2 1/2 hour weekly meeting/class**, individual studio time and monthly critiques. You can schedule individual studio time with the program coordinator.
2. You will meet at least 15 hours with your mentor, depending on the scope of your project.
3. Submit studio logs (record of work time) in order to receive a \$75 stipend. Stipends may be spent on art supplies, book art literature, or books and magazines relevant to your studio work. **Studio logs and receipts must be submitted for approval and payment.**
4. Attend all scheduled sessions. After one absence, your stipend will be docked \$5.00. If you are late to class, your stipend will be docked \$2.50. Continued absence or tardiness is cause for revoking your contract. By Design will not meet over holidays.
5. Be prepared. If you are unprepared for an artist's workshop, class or critique, your stipend will be docked \$5.00.
6. Be respectful of MCBA's guidelines and the Open Book building policies. Smoking and the use of drugs or alcohol will not be permitted.
7. Be responsible for proper use and cleaning of MCBA studios and equipment as well as personal supplies and those of others.
8. Collaborate to plan the annual juried show, collaborative exhibitions and other projects. This includes writing and sending press releases, printing invitations and posters, installing the work and hosting the reception at MCBA.
9. Volunteer your time for at least one MCBA public event.

Acceptance of these responsibilities is required for participation in Advanced By Design. MCBA may terminate contracts if students are not meeting responsibilities.

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Student's Name Printed

Parent's Name Printed

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Student's Signature

Date

Parent's Signature

Date

\*Anna Tsantir, 612.215.2532, [atsantir@mnbookarts.org](mailto:atsantir@mnbookarts.org)